

## **VOTER REGISTRATION LISTS AND MAILING LABELS**

1. The Board of Education authorizes the Superintendent of Schools to make available at cost, complete lists and/or sets of mailing labels of registered voters to a resident, group of residents, or community organization upon request. Such residents or community organizations shall certify in writing that such lists will be used only in connection with the development of voter and district resident interest in the school district meetings and elections of the Board of Education of Great Neck Union Free School District, Town of North Hempstead, Nassau County, New York, and that the lists will not be used directly or indirectly for any commercial purposes or non-school purpose and will not be delivered to anyone who will use them directly or indirectly for any commercial or non-school district purpose.
2. Voter registration lists and mailing labels shall be made available to residents and community groups on an impartial basis subject to the capability of the data processing center to provide such lists and labels in timely and appropriate fashion.
3. Voter registration lists shall be maintained in the office of the District Clerk and shall be made available for inspection by residents of the school district. A request to examine the voter registration lists must be made to the District Clerk at least twenty-four hours in advance. Such lists are not to be removed from the Phipps Building and are not to be copied on district-owned machines.
4. The district-owned duplicating equipment is not available for use by any individual or organization without the express permission of the Board of Education.
5. Exceptions to the above policy may not be made except by the Board of Education in public session.

Persons receiving the list will be required to sign a written statement in which they agree that the list will be used only in connection with school board matters.

***Great Neck Public Schools***

***Adopted: 5/10/72***

***Amended: 2/28/73, 5/7/01***