

SCHOOL ATTORNEY

The Board of Education will appoint a School Attorney of record for the district. The Attorney must be admitted to the bar of New York State. The Attorney will be the legal advisor to the Board. In that capacity, the Attorney's duties, as directed by the Board, Superintendent, or designee, shall include but not be limited to:

1. advising the Board with respect to legal matters relating to the district, including, but not limited to, interpretation of the Education Law of the State of New York, and other statutes, rules or regulations affecting the district;
2. being easily accessible to the Board, the Superintendent of Schools, and administrative staff designated by the Superintendent, with respect to legal matters issuing out of the day-to-day administration of the district;
3. reviewing and representing the district in the preparation of contracts;
4. advising and assisting in matters of litigation pursuant to the retainer agreement;
5. reviewing the legality of all rules or regulations to be adopted by the Board; any current, pending, or proposed rules, regulations, procedures, policies, or documents; and
6. reviewing and advising with respect to any process served upon the district.

In addition to the annual retainer, the Attorney may be reasonably compensated for other such duties as may be determined by the Board of Education.

The Board, at its discretion, may employ special counsel for any and all legal services it deems necessary.

Great Neck Public Schools

Adopted: 11/03/03

Amended: 2/9/09