

## **CURRICULUM ADOPTION - SECONDARY**

It is the policy of the Great Neck Board of Education to provide each student with an appropriate and beneficial course of study. To this end the Superintendent will maintain an ongoing program of assessment of student learning needs and of curriculum revision and development.

The Board of Education will approve all new courses and instructional sequences.

Proposals for new courses are to be submitted annually for Board consideration by the December prior to the school year for which implementation is proposed. A new course is to be approved by the Board of Education before the announcement of its availability to students.

New course proposals are to define target populations, educational purposes and enrollment projections (maximums and minimums). Three-year personnel and material cost projections are also to be included.

Each proposal is to include a syllabus which sets forth clear rationale, objectives, topics, prerequisites, student requirements, course materials and plans for evaluation. Each course proposal is to be informed by the literature of the field and by the experience of colleagues in education.

The implications of a new course proposal for the educational opportunities available to each Great Neck student are to be considered. Each proposed course is to exist in constructive relation to the total course offerings of each school. Modifications of a school's program, which are to result from the approval of a new course, are to be addressed in the proposal.

All proposals are to receive the approval of appropriate Principals and of the Assistant Superintendent-Secondary. Each course proposal should be reviewed by appropriate personnel. Such personnel may include academic departments, Building Curriculum Groups, etc.

Once approved, a new course is to be evaluated during the year of its initiation and again during the third year that it is offered.