

## **CHAPERONES ON OVERNIGHT FIELD TRIPS**

Before a trip, each chaperone should obtain and become familiar with the district policy on **Field Trips** (4531).

Chaperones who are neither parents nor district employees must be:

- Cleared for employment as per State regulations;
- At least 21 years of age;
- Interviewed and approved by the school principal.

Chaperones who are parents and/or district employees must be approved by the school principal.

All chaperones must:

- Report to the trip leader (i.e., the teacher in charge of the trip);
- Remain with their originally assigned group throughout the trip;
- Be responsible for student counts, especially before embarking on any form of transportation or when entering or leaving any location;
- Supervise the group during all meals and events;
- Perform any other duties (e.g., bed checks) assigned by the trip leader.