

**GREAT NECK PUBLIC SCHOOLS
Phipps Administrative Building
345 Lakeville Road
Great Neck, NY 11020**

INFORMATION REGARDING NON-PUBLIC SCHOOL STUDENTS

January 2017

Although your child does not attend the Great Neck Public Schools there are certain services, such as textbooks, health services, and transportation, provided by the school district for those resident students attending non-public schools. It is therefore necessary for us to have updated information regarding your child's school enrollment so that he/she can have access to these services.

Accordingly, we ask that all parents of non-public school students complete and return the enclosed form, regardless of whether or not you'll be requesting transportation. Please pay particular attention to the first two lines before completing the rest of this form. If you have recently moved into the school district, or if you have a child who will be entering kindergarten in 2017-2018, you must come to the Registration Office at the Phipps Administration Building, 345 Lakeville Road, to register your child in addition to completing this form.

Please be aware that the school district will not be able to provide services, including textbooks, for your child for the 2017-2018 school year until we receive the enclosed request form. Your cooperation is greatly appreciated.

Remember, according to the laws of New York State, all transportation requests must be filed before **April 1, 2017**. Should you have questions regarding transportation, you may call our Transportation Office at 516-441-4060. Questions regarding registration should be addressed to our Registration Office at 516-441-4080. Your child's private school should be contacted directly for any questions you may have regarding textbooks.

Again, thank you for returning this important paperwork promptly.

Transportation Policy for Pupils Attending Non-Public Schools

A pupil attending a non-public school outside the school district may, upon application of his/her parent or guardian, or of any representative authorized by such parent or guardian, be transported to such school provided the pupil lives one half mile or more (Grades K-5), three quarters of a mile or more (Grades 6-8), or one mile or more (Grades 9-12), and not more than 15 miles from the school attended.

A parent or guardian, or any representative authorized by such parent or guardian, who desires transportation for a pupil shall submit a written request to the Board of Education each year, not later than the first day of April preceding the next school year, except where a family moves into the school district after the first day of April, in which case the request shall be made within 30 days after establishing residence in the district. An application for only one school per pupil will be accepted.

The Superintendent of Schools is authorized to modify the provisions above provided space is available on an existing route and no additional cost is incurred.

Public school age regulations govern all transportation eligibility.

In addition, please note the following:

Transportation will not be provided on the following holidays (or observance thereof) unless Great Neck Schools are in session: Columbus Day, Veteran's Day, Thanksgiving Day, Christmas Day, New Year's Day, Martin Luther King Jr. Day, President's Day, Memorial Day and Labor Day.

Transportation will not be provided if Great Neck Public Schools are closed due to inclement weather.

Morning transportation to non-public schools will adhere to the same delayed opening procedures as initiated and followed by the Great Neck School District.

Emergency School Closings are announced over these media:

Radio Stations:

FM: 97.5 (WALK-FM) 98.3 (WKJY-FM) 102.3 (WBAB-FM) 106.1 (WBLI-FM)

AM: 1010 (WINS-AM) 1100 (WHLI-AM)

TV Channels:

Cable: News 12 and GNPS/TV which is available on Cablevision Channel 75 and Verizon Channel 32 in the Incorporated Villages of Great Neck

Network: 5 (Fox)

School District Web Site: www.greatneck.k12.ny.us

Return the enclosed application on or before April 1, 2017 to:

**Great Neck Public Schools
Transportation Office
345 Lakeville Road
Great Neck, NY 11020
Phone: (516) 441-4060 Fax: (516) 441-4926
Email: Trans.phipps@greatneck.k12.ny.us**

Great Neck Public Schools
345 Lakeville Road
Great Neck, NY 11020-1639

NON-PUBLIC SCHOOL TRANSPORTATION/TEXTBOOKS REQUEST 2017-2018

INDIVIDUAL APPLICATION IS REQUIRED FOR EACH STUDENT ATTENDING A NON-PUBLIC SCHOOL

TRANSPORTATION: Returning Student _____ New Student _____ NO TRANSPORTATION _____

TEXTBOOKS: Returning Student _____ New Student _____

STUDENT INFORMATION

Student's Name: _____ Grade in Sept. 2017: _____
Last First

Address: _____ Town: _____ Zip Code: _____

Telephone Number: _____ Date of Birth: _____

SCHOOL INFORMATION

School Attending 2017-2018: _____ School Hours: _____

School Address: _____

Town: _____ Zip Code: _____ Telephone Number: _____

PREVIOUS SCHOOL ATTENDED: _____

PARENT/GUARDIAN INFORMATION

Father's Name: _____ Work #: _____ Cell #: _____

Mother's Name: _____ Work #: _____ Cell #: _____

Guardian's Name: _____ Work #: _____ Cell #: _____

Contact Email Address: _____

ALTERNATIVE EMERGENCY DROP OFF INFORMATION

Name: _____ Address: _____

Home Phone #: _____ Work #: _____ Cell #: _____

Relationship: _____

Parent/Guardian Signature: _____ **Date:** _____

MUST RETURN ON OR BEFORE APRIL 1, 2017